

**MINUTES OF MIDWAY TOWN COUNCIL REGULAR MEETING HELD ON MARCH 2, 2015
AT 7:00 P.M. AT THE MIDWAY FIRE AND RESCUE DEPARTMENT, 228 MIDWAY SCHOOL
ROAD IN MIDWAY, NORTH CAROLINA**

CALL TO ORDER

Mayor Norman Wilkes called the meeting to order and welcomed everyone present.

Reverend Robert Whitty of Union Grove Baptist Church gave the invocation and Councilor Robin Moon led in the Pledge of Allegiance prior to the opening gavel.

Councilors present were: Mike McAlpine, John Byrum, Keith Leonard, Robin Moon and Todd Nifong. Absent: None. Town Manager Ryan Ross, Town Attorney Jim Lanik, and Town Clerk Linda Hunt were present.

Cameron Mercer and Brian Lineback of Boy Scout Troop 207 were also in attendance.

Each Councilor had been furnished an agenda prior to the meeting.

No members of press were in attendance.

APPROVAL OF MINUTES

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Todd Nifong, Council voted unanimously to approve the minutes of the February 2, 2015 Town Council regular meeting as presented.

PUBLIC ADDRESS

There were none.

ADOPT AGENDA

Mayor Pro Tem Mike McAlpine requested the following item be added under VII. REGULAR BUSINESS as Item 5: DRAFT OF PERSONNEL POLICY.

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Robin Moon, Council voted unanimously to adopt the agenda as amended.

OPENING REMARKS BY MAYOR

There were none.

REGULAR BUSINESS

AUDIT CONTRACT – EDDIE CARRICK, CPA, PC

In accordance with North Carolina General Statute § 159-34, each unit of local government and public authority shall have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant.

Mr. Eddie Carrick has submitted a proposed contract between Eddie Carrick, CPA, PC and the Town of Midway to Audit the Accounts of the Town of Midway for year ending June 30, 2015. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles (GAAP) and additional required legal statements and disclosures of all funds and/or divisions of the governmental unit during the period beginning July 1, 2014 and ending June 30, 2015. In consideration of the satisfactory performance of the provisions of this contract, the Town of Midway shall pay to the Auditor, upon approval by the Secretary of the Local Government Commission (LGC) at a cost of \$4,000 for the audit

plus \$1,500 for preparation of the annual financial statements for a total contract cost of \$5,500.00, which is the same amount as the previous year.

Town Attorney Jim Lanik has reviewed and approved contract as presented.

On motion by Councilor Todd Nifong, seconded by Councilor John Byrum, Town Council voted unanimously to approve the audit contract with Eddie Carrick, CPA, PC for year ending June 30, 2015 at a total contract cost of \$5,500.00 and to authorize the Mayor to execute the same.

RENOVATION CONTRACT WITH THOMAS GENERAL CONTRACTORS, LLC

On January 6, 2015, the contractors name changed from Griffith & Thomas Construction Company, LLC to Thomas General Contractors, LLC located at 352 James Road in Clemmons, North Carolina. Since the Renovation Contract had not been executed prior to the name change, the contract will have to be readopted by Town Council.

The contract is for services in connection with the renovation of the existing structure located at 426 Gumtree Road, Winston-Salem, NC 27107 for use as a new Town Hall for Midway. Including Change Orders 1 and 2, the contract price is \$273,631.00.

Town Council appointed Councilor Todd Nifong to be the liaison between the Town and Thomas General Contractors, LLC should there be any questions about the renovation. Councilor Nifong was also authorized to approve change orders up to \$5,000. Anything above \$5,000 will have to be approved by Town Council.

On motion by Councilor John Byrum, seconded by Councilor Robin Moon, Town Council voted unanimously to approve the contract with Thomas General Contractors, LLC located at 352 James Road in Clemmons, North Carolina for renovations of the structure located at 426 Gumtree Road in Midway, North Carolina for use as a new Town Hall, including Change Orders 1 and 2, at a total contract price of Two Hundred Seventy-Three Thousand Six Hundred Thirty-One Dollars (\$273,631.00).

APPOINTMENT TO PIEDMONT TRIAD REGIONAL COUNCIL (PTRC)

The Piedmont Triad Regional Council of Governments is a voluntary association of local governments (urban and rural) authorized by State law to:

- Make and implement joint regional decisions
- Provide management, planning, and technical services to local governments
- Identify and solve short and long term problems best addressed at the regional level
- Bring together local elected officials on a regular basis, giving them an opportunity to form working relationships, and
- Promote regional issues and cooperation among members.

The PTRC is governed by a Board of Directors and an Executive Committee. Each member of the PTRC appoints an elected official to serve on the Board of Delegates. The Board sets policy and appoints the Executive Director who manages the affairs of the PTRC. There are 73 members of the PTRC Board of Delegates. The full board meets six times a year – every other month – in February, April, June, August, October, and December. The Executive Committee is composed of twenty eight delegates; one delegate from each member county and a delegate from one member municipality in each county. The Executive Committee is authorized to act for the Council on all matters other than the adoption of the annual budget and the adoption of the annual program of work. The executive committee meets 10 times per year (every month except January and July) and may conduct all the business of the Council in the months the full board does not meet.

The PTRC includes Alamance, Caswell, Davidson, Davie, Forsyth, Guilford, Montgomery, Randolph, Rockingham, Stokes, Surry and Yadkin counties.

Town Manager Ryan Ross pointed out that Midway's seat on the Board is currently vacant and, therefore, the Council will need make an appointment to fill the vacant seat.

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Todd Nifong, Council voted unanimously to appoint Mayor Norman Wilkes to serve as the Town's representative on the PTRC Board and to appoint Councilor John Byrum to serve as the alternate.

ROAD CLEAN-UP AND BEAUTIFICATION - HICKORY TREE AND FRED SINK ROADS

Town Manager Ryan Ross suggested the Town begin a dialogue with the North Carolina Department of Transportation (NCDOT) to begin dialogue with representatives of the North Carolina Department of Transportation to see what options the Town may have regarding cleaning up the unsightly area between Fred Sink and Hickory Tree Roads along the Highway 52 northbound exit ramp. Mr. Ross stated he is hopeful that the Town of Midway and NCDOT could partner together to improve the appearance of that area.

Town Council agreed with the proposal and approved the Town Manager to pursue a partnership with NCDOT to clean up the area.

For discussion only.

ROUGH DRAFT OF PROPOSED TOWN OF MIDWAY PERSONNEL POLICY

This item was added to the agenda.

As requested by Mayor Pro Tem Mike McAlpine, Chairman of the Personnel Policy Committee, Town Attorney Jim Lanik distributed copies of the rough draft of the proposed Town of Midway Personnel Policy to Town Council for their review and input prior to discussion at a later date. Serving on the Personnel Policy Committee are Mayor Pro Tem Mike McAlpine, Chairman; Councilor Keith Leonard; Jackie Edwards; Town Manager Ryan Ross; Town Clerk Linda Hunt; and Town Attorney Jim Lanik.

For review only. No action taken.

TOWN MANAGER'S REPORTS

UPDATE ON STREET LIGHTS

Town Manager Ryan Ross reported that NCDOT has begun work on putting up the high mast lighting at the Hickory Tree Road/Highway 52 interchange. Mr. Ross also reported that the street lights on Midway School Road are in the construction phase.

For information only.

SET DATE FOR JOINT WORKSHOP OF THE TOWN COUNCIL AND THE MIDWAY PLANNING AND ZONING BOARD

On motion by Councilor Robin Moon, seconded by Councilor Keith Leonard, Council voted unanimously to set Tuesday, March 31, 2015, at 6:00 p.m. as the date and time for the Town Council and the Planning and Zoning Board Joint Workshop to be held in the Conference Room at Faith Missionary Alliance Church located at 1078 Gumtree Road in Midway, North Carolina.

ADJOURNMENT

On motion by Councilor John Byrum, seconded by Councilor Todd Nifong, Council voted unanimously to adjourn the meeting.

Norman L. Wilkes, Mayor

Linda A. Hunt, Town Clerk

DRAFT