

**TOWN OF MIDWAY  
PLANNING AND ZONING BOARD/BOARD OF ADJUSTMENT  
MINUTES  
JUNE 28, 2011 – 5:00 P.M.**

**CALL TO ORDER**

Planning and Zoning Board Chairman Lynn Griggs called the meeting to order.

Planning and Zoning Board members present were: Lynn Griggs, Jackie Edwards, Sue Stephens, LeeAnn Thomas, and Charles Waddell. Absent: None. Town Administrator Ryan Ross, Town Attorney James Lanik, Town Clerk Linda Hunt, and Planning and Zoning Consultant Vagn Hansen of Benchmark CMR, Inc.

**PUBLIC COMMENT**

There were none.

**APPROVAL OF MINUTES**

On motion by Board member Charles Waddell, seconded by Board member Sue Stephens, the Board voted unanimously to approve the minutes of the May 31, 2011 meeting as presented.

**ADOPT AGENDA**

On motion by Board member Jackie Edwards, seconded by Board member Lee Ann Thomas, the Board voted unanimously to adopt the agenda as presented.

**PLANNING BOARD CASES**

There were none.

**OTHER BUSINESS**

**INTRODUCTION OF CODE ENFORCEMENT OFFICER**

Planning and Zoning Consultant Vagn Hansen introduced Steve May who will be serving as the Code Enforcement Officer for the Town of Midway. Mr. May has been employed by Benchmark CMR, Inc. for three years as a code enforcement officer. Both he and Mr. Hansen will be working together on code enforcement. Mr. May's work will basically be complaint driven and, therefore, he will not have regular office hours at Town Hall. Mr. Hansen or Town Administrator Ryan Ross will field the telephone calls reporting code violations and those complaints will be forwarded to Mr. May to process.

Board member Jackie Edwards raised the issue of resolving the ongoing problem of yard sale signs as regulated under the Town of Midway's sign ordinance. A brief discussion followed.

This item was for information purposes only. No action taken.

### **KINGS PLAZA SHOPPING CENTER – DISCUSSION**

Town Administrator Ryan Ross stated there has been some criticism regarding the unsightly condition of the Kings Plaza shopping center creating an eyesore along the main entranceway into the Town. Concerns have also been expressed about numerous potholes in the parking lot pavement, some of which are deep, exposing patrons to hazardous walking and driving conditions.

Possible options and remedies for the King's Plaza situation were discussed but nothing was decided and no action was taken.

This item was for discussion only.

### **REPORTS**

#### **ZONING ADMINISTRATOR'S REPORT**

Planning Consultant Vagn Hansen reported he has received the following zoning requests:

- Approval to subdivide of tract of land into four lots
- Two zoning permits
- Received site plan from AT&T

Mr. Hansen also noted that review and approval of the proposed signage for the Wal-Mart Express will be forthcoming soon. Mr. Hansen stated that the Wal-Mart Express in Richfield, North Carolina has opened recently and he suggested the Planning Board and/or staff possibly making a trip to Richfield to look at that sign.

Other items mentioned by Mr. Hansen:

- Cell tower on Rosemary Street – Pouring additional concrete on bases of tower
- Midway Elementary School – Installing new heating/air conditioning unit

#### **TOWN ADMINISTRATOR'S REPORT**

There were none.

#### **OTHER**

There were none.

#### **ADJOURNMENT**

On motion by Board member Charles Waddell, seconded by Board member Lee Ann Thomas, the Board voted unanimously to adjourn the meeting.

ATTEST

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Lynn Griggs, Planning Board Chairman

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Linda A. Hunt, Town Clerk