

MINUTES OF MIDWAY TOWN COUNCIL REGULAR MEETING HELD ON NOVEMBER 4, 2013 AT 7:00 P.M. AT THE MIDWAY FIRE AND RESCUE BUILDING, 228 MIDWAY SCHOOL ROAD, MIDWAY, NORTH CAROLINA

CALL TO ORDER

Mayor Norman Wilkes called the meeting to order and welcomed everyone present.

Mayor Wilkes gave the invocation and led in the Pledge of Allegiance prior to the opening gavel.

Councilors present were: John Byrum, Mike McAlpine, Robin Moon, Todd Nifong and Sue Stephens. Absent: None. Town Manager Ryan Ross, Town Clerk Linda Hunt and Town Attorney Jim Lanik were present.

Each Councilor had been furnished an agenda prior to the meeting.

APPROVAL OF MINUTES

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Sue Stephens, Council voted unanimously to approve the October 7, 2013 Town Council Meeting as presented.

PUBLIC ADDRESS

Mr. Randy Lovett, 142 Huntfield Drive in Midway, questioned why the streetlights are included on the Council's agenda again.

Mr. Tom Lynge, 312 Garden Valley in Midway, stated he is in favor of streetlights.

Mr. Jim Fogle, 242 Bull Run Lane (outside Town limits), expressed his concern about the Town's public communication with the public, citing missing information on the Town's website.

ADOPT AGENDA

On motion by Councilor Sue Stephens, seconded by Councilor John Byrum, Council voted unanimously to adopt the agenda as presented.

OPENING REMARKS BY MAYOR

Mayor Norman Wilkes urged everyone to get out and vote in the election on Tuesday, November 5, 2013.

PROCLAMATION

VETERANS DAY

Councilor Robin Moon read the Veterans Day Proclamation urging all citizens to honor our veterans and calling upon all veterans to wear their medals in observance of Veterans Day so that all will have the opportunity to express appreciation for their service.

REGULAR BUSINESS

PRESENTATION OF TOWN AUDIT FOR THE 2012-2013 YEAR

Town Manager Ryan Ross stated Council should all have a copy of the audit report for Fiscal Year 2012-2013 to review. The Town received another good audit report. Auditor Eddie Carrick will be attending the January 6, 2014 meeting to go over the audit in more detail with Council.

For information only.

**TOWN OF MIDWAY PROPERTY – 37.610 ACRES TRACT OF LAND LOCATED AT 426
GUMTREE ROAD**

- A. Status Update** – Councilor Todd Nifong, who chairs the House Renovations Committee, has not received all the cost estimates. Three were requested and only one has been received to date; therefore, his report will have to be delayed until a future date.
- B. Fencing and Grading along Country Lane** – Town Manager Ryan Ross reported he had requested bids for fencing and grading along Country from four companies and only two bids were received. The fence will cover 1,344 feet on Country Lane.

Bid Tabulation

Clarks Fence Builders, Inc., 1680 Old Thomasville Road, Winston-Salem, NC	\$15,558.51
Arcadia Fence, Inc., 1379 Friedberg Church Road, Winston-Salem, NC	\$15,138.00

There are sufficient funds in the current year's budget to cover this expenditure.

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Todd Nifong, Council voted unanimously to award the bid to the lowest qualified bidder, Arcadia Fence, Inc., 1379 Friedberg Church Road, Winston-Salem, NC, in the amount of \$15,138.00.

- C. Public Input Meeting to Discuss Master Plan – Thursday, November 7, 2013 at 6:00 p.m. at Midway Fire and Rescue Department – 228 Midway School Road** – Town Manager Ryan Ross reported there has been a good response from the public on the surveys mailed out. The first public input meeting to discuss a master plan for the site will be held on Thursday, November 7, 2013, at 6:00 p.m. in the meeting room at the Midway Fire and Rescue Building located at 228 Midway School Road. Benchmark staff will take the input received at that meeting, along with the input from the surveys, and draft a preliminary plan based on that information. Plans are that Benchmark will present the preliminary plan at the January 6, 2014 Town Council meeting. For information only.

STREET LIGHTING ON MIDWAY SCHOOL ROAD

Mayor Norman Wilkes requested Town Council consider putting up streetlights on Midway School Road to the corner of Norman Shoaf Road to light up the area, citing safety issues for the school. Mayor said he felt the people living in that area deserved to have streetlights. Approximately 30 lights would be needed.

Mayor Pro Tem Mike McAlpine commented that in 2009, Town Council agreed to just light up the main intersections in Midway. Mr. McAlpine said he has talked to some residents on Midway School Road and they are not in favor of streetlights in their area.

Mayor Wilkes said he would entertain a motion to install streetlights on Midway School Road to the corner of Norman Shoaf Road.

The request died for lack of a motion.

**ADOPT RESOLUTION – VERIFICATION FROM TOWN OF MIDWAY – MIDWAY
VOLUNTEER FIRE DEPARTMENT**

Town Manager Ryan Ross said for insurance purposes, it is mandatory that the volunteer fire departments receive verification of their service to the Town's they serve.

On motion by Councilor Moon, seconded by Councilor Nifong, Council voted unanimously to adopt the Resolution from the Town of Midway confirming the Town's relationship with the Midway Volunteer Fire Department and verifying that relationship between the Town of Midway and the Midway Volunteer Fire Department.

**RESOLUTION
VERIFICATION FROM MUNICIPALITY
MIDWAY VOLUNTEER FIRE DEPARTMENT**

- WHEREAS,** The Midway Volunteer Fire Department of the Town of Midway serves as an Agency of the Town; and
- WHEREAS,** The Midway Volunteer Fire Department of the Town of Midway has requested confirmation of this Agency's relationship; and
- WHEREAS,** This Agency's relationship is long-standing and generally acknowledged.
- NOW, THEREFORE,** **BE IT RESOLVED** that the Town of Midway does hereby confirm this Agency's relationship and does verify that relationship by this Resolution.

ADOPTED this the 4th day of November, 2013.

**ADOPT RESOLUTION – VERIFICATION FROM TOWN OF MIDWAY – GUMTREE
VOLUNTEER FIRE DEPARTMENT**

Town Manager Ryan Ross said for insurance purposes, it is mandatory that the volunteer fire departments receive verification of their service to the Town's they serve.

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor John Byrum, Council voted unanimously to adopt the Resolution from the Town of Midway confirming the Town's relationship with the Gumtree Volunteer Fire Department and verifying that relationship between the Town of Midway and the Gumtree Volunteer Fire Department.

**RESOLUTION
VERIFICATION FROM MUNICIPALITY
GUMTREE VOLUNTARY FIRE DEPARTMENT**

- WHEREAS,** The Gumtree Volunteer Fire Department of the Town of Midway serves as an Agency of the Town; and
- WHEREAS,** The Gumtree Volunteer Fire Department of the Town of Midway has requested confirmation of this Agency's relationship; and
- WHEREAS,** This Agency's relationship is long-standing and generally acknowledged.

NOW, THEREFORE,

BE IT RESOLVED that the Town of Midway does hereby confirm this Agency's relationship and does verify that relationship by this Resolution.

ADOPTED this the 4th day of November, 2013.

ADOPT TOWN COUNCIL MEETING SCHEDULE FOR 2014

The proposed Town Council Meeting Schedule for 2014 continues having one meet a month to be held on the first Monday of each month, unless noted or published ahead of time.

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Todd Nifong, Council voted unanimously to adopt the Midway Town Council meeting schedule for 2014 as follows:

2014 MIDWAY TOWN COUNCIL MEETING SCHEDULE

Meetings of the Midway Town Council are generally held on the 1st Monday of each month, unless otherwise listed, at 7:00 p.m., in the meeting room at the Midway Fire and Rescue Department located at 228 Midway School Road in Midway, North Carolina.

2014 MIDWAY TOWN COUNCIL MEETING SCHEDULE

Monday, January 6	Monday, February 3
Monday, March 3	Monday, April 7
Monday, May 5	Monday, June 2
Monday, July 21*	Monday, August 4
Tuesday, September 2**	Monday, October 6
Monday, November 3	Monday, December 1

*To avoid conflict with summer vacations, the July meeting will be held on the third Monday.

**Labor Day holiday falls on Monday.

ADOPT TOWN OF MIDWAY HOLIDAY SCHEDULE FOR 2014

The 2014 Holiday Schedule is based on the same holidays that were observed last year.

On motion by Councilor John Byrum, seconded by Councilor Sue Stephens, Town Council voted unanimously to adopt the Town of Midway holiday schedule for 2014 as follows:

2014 TOWN OF MIDWAY HOLIDAY SCHEDULE

New Year's Day	Wednesday, January 1
Martin Luther King, Jr. Day	Monday, January 20
Good Friday	Friday, April 18

Memorial Day	Monday, May 26
Independence Day	Friday, July 4
Labor Day	Monday, September 2
Veteran's Day	Tuesday, November 11
Thanksgiving	Thursday, November 27 Friday, November 28
Christmas	Wednesday, December 24 Thursday, December 25 Friday, December 26

ADOPT RESOLUTION – AUTHORIZING THE EXECUTION OF A REVISED MEMORANDUM OF UNDERSTANDING FOR THE WINSTON-SALEM URBAN AREA METROPOLITAN PLANNING ORGANIZATION (MPO) AND MAKE APPOINTMENTS TO TRANSPORTATION ADVISORY COMMITTEE (TAC) AND TECHNICAL COORDINATING COMMITTEE (TCC)

Town Manager Ryan Ross stated the purpose of the proposed resolution is to affirm that the Town of Midway will remain a part of the Winston-Salem MPO. In addition, appointment of the Town's representatives to serve on the TAC and TCC should be made at this time also. Currently, the Mayor is the Town's voting member on the TAC and the Town Manager represents town managers/engineers on the TCC. Councilor Moon serves as the Town's alternate.

**TOWN OF MIDWAY
RESOLUTION
AUTHORIZING THE EXECUTION OF A
REVISED MEMORANDUM OF UNDERSTANDING
FOR THE
WINSTON-SALEM URBAN AREA METROPOLITAN PLANNING ORGANIZATION**

WHEREAS, the Memorandum of Understanding (MOU) for the Winston-Salem Urban Area Metropolitan Planning Organization (MPO) is an agreement between governmental entities to establish a comprehensive, continuing, and cooperative transportation planning process for the Winston-Salem Urban Area; and

WHEREAS, as part of the Federal Certification Review in 2012, the Federal Transit Administration and the Federal Highway Administration directed the Winston-Salem Urban Area MPO to add the local transit agency, the Winston-Salem Transit Authority (WSTA), as a voting member of the MPO's policy making body, the Transportation Advisory Committee (TAC); and

WHEREAS, on April 3, 2013, the Public Transportation Division of the North Carolina Department of Transportation (NCDOT) requested that the status of their representative on the Technical Coordinating Committee (TCC) be changed from a voting member to an advisory, non-voting member; and

WHEREAS, from time to time language in the MOU needs to be revised and updated to reflect changes in federal or State legislation or policies or to reflect changes in organization, department or staff position names; and

WHEREAS, on September 19, 2013, the TAC approved amendments to the Winston-Salem Urban Area MPO MOU to: add WSTA as voting member of the TAC; change the status of the representative of the NCDOT Public Transit Division from a voting member to an advisory, non-voting member of the TCC; modify language as directed NCDOT staff; and update names of various organization, department and staff positions; and

WHEREAS, the TAC also voted to require that each Winston-Salem Urban Area MPO unit of local government execute the revised MOU prior to the January 16, 2014 meeting of TAC or forfeit any and all voting rights until such time as the revised Memorandum of Understanding is executed.

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Midway that we authorize the Mayor and Clerk to sign the revised Memorandum of Understanding of the Winston-Salem Urban Area Metropolitan Planning Organization.

On motion by Councilor John Byrum, seconded by Councilor Robin Moon, Town Council voted unanimously to adopt the Resolution Authorizing the Execution of a Revised Memorandum of Understanding for the Winston-Salem Urban Area Metropolitan Planning Ordinance (MPO).

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor John Byrum, Council voted unanimously to reappoint Mayor Norman Wilkes as the Town's voting member on the Transportation Advisory Committee, to reappoint Councilor Robin Moon as the alternate, and to appoint Town Manager Ryan Ross to the Technical Coordinating Committee (TCC).

TOWN MANAGER'S REPORTS

PUBLIC INPUT MEETING - NOVEMBER 7, 2013 AT 6:00PM AT THE MIDWAY FIRE AND RESCUE BUILDING, 228 MIDWAY SCHOOL ROAD TO DISCUSS THE USE OF TOWN PROPERTY

Town Manager Ryan Ross reminded everyone that the first public meeting to receive citizen input on development of a master plan for the Town's 38 acre tract of land located at 426 Gumtree Road will be held on Thursday, November 7, 2013, in the meeting room at the Fire and Rescue Building , 228 Midway School Road, beginning at 6:00 p.m.

For information only.

UPDATE ON LIGHTING OF HIGHWAY 52 AND HICKORY TREE ROAD INTERCHANGE

Town Manager Ryan Ross informed Council that all the information requested by the North Carolina Department of Transportation (NCDOT) regarding the lighting at the intersection of Hickory Tree Road and Highway 52 has been submitted to information has been submitted to the NCDOT engineers for review. The Town is now just waiting to hear back from the DOT feasibility study. It was pointed out that even though there is a possibility that the Town will not have to pay for the lights themselves, the Town would be responsible to pay the cost of power used by the lights.

For information only.

TOWN HALL TO BE CLOSED ON MONDAY, NOVEMBER 11, 2013 IN OBSERVANCE OF VETERANS DAY

Town Hall will be closed on Monday, November 11, 2013 in observance of Veteran's Day.

Reminder only.

RECESS TO CLOSED SESSION

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Todd Nifong, Council voted unanimously to recess to closed session in accordance with N.C.G.S. 143-318.11(a)(3) as it pertains to attorney-client privilege.

RECONVENE TO OPEN SESSION

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Sue Stephens, Council voted unanimously to reconvene to open session.

ADJOURNMENT

On motion by Councilor Byrum seconded by Councilor Todd Nifong, Council voted unanimously to adjourn the meeting.

Norman L. Wilkes, Mayor

Linda A. Hunt, Town Clerk