

**MINUTES OF MIDWAY TOWN COUNCIL RECONVENED VISION SESSION HELD ON FEBRUARY 28, 2017 AT 6:00 P.M. IN THE CONFERENCE ROOM AT MIDWAY TOWN HALL, 426 GUMTREE ROAD, MIDWAY, NORTH CAROLINA**

The February 21, 2017 Vision Session was recessed to reconvene to Tuesday, February 28, 2017 at 6:00 p.m. at Town Hall, 426 Gumtree Road in Midway, North Carolina.

**CALL TO ORDER**

Mayor Pro Tem Mike McAlpine called the meeting to order.

Councilors present were: Jackie Edwards, Keith Leonard, Todd Nifong. Absent: Robin Moon

Town Manager Gary Looper, Town Clerk Linda Hunt and Administrative Assistant Tammy Robertson were also present.

Mayor John Byrum arrived at 6:20 p.m.

**VISION SESSION**

Prior to beginning discussion of topics for the reconvened Vision Session, the following items from the February 21, 2017 Vision Session were briefly revisited.

**Contract with Davidson County for Planning and Code Enforcement Services**

Planning and Zoning Director Guy Cornman, Planner Scott Leonard and Zoning Code Enforcement Officer Lee Crook will possibly attend the March 3, 2017 regular Town Council meeting and will be available to answer any questions Council may have regarding the proposed contract.

**Solid Waste Ordinance**

This will be discussed at a later date.

**YMCA**

Town Manager Gary Looper gave a brief update on the Northern Davidson County YMCA.

- Final interviews to be held March 2, 2017.
- Preliminary report at end of March.
- Final report in early April.

**SEWER TAP FEES – AMEND FEE STRUCTURE – POTENTIAL CHANGE TO TAP FEES**

Mayor Pro Tem Mike McAlpine communicated to Council the need to contract with a utility contractor for the installation of future sewer taps at a reasonable rate, citing the recent situation that came up a couple of weeks ago with the car wash whereby the sewer tap could not be located and it was up to the Town to provide the tap. Due to time constraints, a contractor was hired to install the tap; otherwise, the Town would have had Yates Construction Company put in the tap since one should have been installed at that location during the original construction of the sewer system by Yates Construction. Mayor Pro Tem McAlpine added that the tap that was installed was on the short-end which should be the cheapest tap; however, the tap cost the Town \$1650. In checking with other contractors, the average rate should be around \$800.

Mr. McAlpine suggested Council consider looking at the sewer tap fees structure in next year's budget to consider amending the tap fees structure for sewer lines A and B and developing a tap fee structure for sewer line C, which is the Fred Sink Road project.

The proposed amendment for the sewer tap fee structure and a sewer tap fee structure for the Fred Sink Road sewer project will be further discussed in Council's budget work session April 13, 6:00 p.m. at Town Hall.

### **BUDGET – REVIEW INITIAL PROJECTIONS**

Town Manager Gary Looper gave an update on this fiscal year's budget as of February 28, 2017

- Revenue as of February 28, 2017 is about \$60,000 more than what was budgeted
- Sales tax is looking stronger.
- Property tax looks to remain consistent with prior year and current year.
- Expenses well below amount budgeted

It was the consensus of Council to schedule the next Budget Workshop to be held Thursday April 13, 2017 at 6:00 p.m. at Town Hall

### **AUDIO/VISUAL UPDATE**

Town Manager Gary Looper provided an update on his recent meeting with Strategic Connections Salesman Mike Brown, Technician Jeff Hunter and Head of Operations Jim Farris to discuss maintenance issues the Town is experiencing with the equipment. Mr. Farris assured Mr. Looper that his company would stand behind its work.

Mr. Looper reported that Share Link is working properly now and Strategic Connections has offered to provide Council with training on the Share Link feature. Council chose Thursday, April 13, 2017, prior to the Budget Work Session, to receive the training.

### **TRANSPORTATION UPDATE – NEXT STEPS FOR ACCESS BREAK, ROUNDABOUTS, MIDWAY SCHOOL ROAD**

Town Manager Gary Looper is to meet with the North Carolina Department of Transportation (NCDOT) District Engineer Phillip Craver on Thursday, March 2 to discuss roundabouts and access break for the Town. Mr. Looper will also talk with Johnathan Guy with Kimley-Horne and Associates to get a cost estimate for a feasibility study on how much it will cost to get a competitively designed project to the Winston Salem Urban Area Metropolitan Planning Organization (MPO). Mr. Looper will pass that cost estimate on to Council for consideration. MPO will rely on NCDOT for access break.

In addressing the Midway School traffic with the NCDOT, Mayor Pro Tem Mike McAlpine stated that previous discussions between the Town's Planning Board and Council understood Midway School traffic to be a project between Davidson County, NCDOT, Davidson County Schools and the Town. With a new middle school and a new high school opening in the fall of 2017, along with existing elementary school and fire department traffic, congestion continues to be a major problem especially in the mornings.

It was the consensus of Council to have the NCDOT to conduct a traffic analysis on Midway School Road and compare the traffic numbers to the data the NCDOT obtained when the same study was conducted five years ago.

### **DEPUTY HUSTLES – POLICY- COMMUNITY VS. SINGLE ENTITY**

Council discussed whether or not to support public and private enterprises with deputy hustles. There have only been a few instances when this service may have been needed in the Town. Councilor Todd Nifong stated that the Sheriff's department will charge a minimum of \$25 per hour for a deputy to work such an event.

Council communicated that they would be in favor of this service if certain criteria and parameters are met such as:

- Has this event been held before?
- Number of people expected to attend the event?
- Is this a public or private event?

Town Manager Gary Looper said expenses for this service can be handled by adding a line item to the budget for such service.

Councilor Nifong said he could support providing deputy hustles but a policy would need to be in place first.

It was the consensus of Council to develop some guidelines for providing this service.

For the April 13, 2017 Budget Workshop, Mayor Byrum encouraged Council to bring some ideas they would like to have in place regarding supporting deputy hustles for public or private events in the Town.

#### **STREET CONDITIONS RATINGS AND SCHEDULE**

Town Manager Gary Looper has had a couple of requests from residents regarding street paving within the Town. Mr. Looper has referred them to the NCDOT. Mr. Looper addressed the Paving and Condition Rating Analysis which prioritizes road conditions needing repair and questioned if Council wants to rely on the one the Town has that was done approximately six years ago or if Council wanted to pay to have a new one done.

It was the consensus of Council not to have another study done at this time. The Town does not own any streets within the Town and NCDOT handles the paving of state-maintained roads..

#### **ADJOURNMENT**

On motion by Councilor Todd Nifong, seconded by Councilor Mike McAlpine, Council voted unanimously to adjourn the meeting at 7:38 p.m.

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Mike McAlpine, Mayor Pro Tem

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Tammy H. Robertson, Deputy Clerk