

**MINUTES OF MIDWAY TOWN COUNCIL REGULAR MEETING HELD ON MAY 1, 2023, AT 7:00 P.M. IN THE COUNCIL CHAMBER AT MIDWAY TOWN HALL, 426 GUMTREE ROAD, MIDWAY, NORTH CAROLINA**

**CALL TO ORDER**

Mayor John Byrum called the meeting to order.

Mr. James Smith, a resident of Midway, gave the invocation and led in the Pledge of Allegiance prior to the opening gavel.

Councilors present were: John Byrum, Mike McAlpine, Keith Leonard, Jackie Edwards and Berkley Alcorn. Absent: Robin Moon. Town Manager Tammy Michael and Town Attorney Jim Lanik were present. Town Clerk Linda Hunt was absent.

Each Councilor had been furnished an agenda prior to the meeting.

There were no members of the press in attendance.

**APPROVAL OF MINUTES**

On motion by Mayor Pro Tem Mike McAlpine, seconded by Councilor Jackie Edwards, Council voted unanimously to approve the minutes of the March 23, 2023, Budget Work Session as presented.

On motion by Councilor Keith Leonard seconded by Councilor Berkley Alcorn, Council voted unanimously to approve the minutes of the April 3, 2023, regular meeting as presented.

**PUBLIC ADDRESS**

There were none.

**ADOPT AGENDA**

On motion by Councilor Jackie Edwards, seconded by Mayor Pro Tem Mike McAlpine, Council voted unanimously to adopt the agenda as presented.

**REGULAR BUSINESS**

**PUBLIC HEARING – AMENDMENTS TO SUBDIVISION ORDINANCE - ORDINANCE NO. 18-02**

The Subdivision Ordinance was last amended in June 2021 with updates to encompass the 160D regulations.

In August 2022, Town staff met with Jesse Day, Planning Director and Dawn Vallieres, Senior Regional Planner with Piedmont Triad Regional Council on Government (PTRCOG,) to discuss the process of updating and revising the current ordinance. Staff met with Ms. Vallieres several times to review the proposed updates prior to submitting them to the Midway Planning and Zoning Board for their review.

At the February and March Planning Board meetings, the proposed changes were reviewed, and additional changes were made along with addressing any questions/concerns from the board.

At their regular meeting on March 28, 2023, the Planning Board voted unanimously for the Town Council to review and approve the proposed updates to the Subdivision Ordinance 18-02.

Ms. Dawn Vallieres, Senior Regional Planner with Piedmont Trial Regional Council (PTRC) was present to answer any questions.

Mayor Byrum opened the public hearing.

There being no one wishing to speak, Mayor Byrum closed the public hearing.

Town Attorney Jim Lanik has reviewed and approved the amendments to the Subdivision Ordinance as proposed.

On motion by Councilor Jackie Edwards, seconded by Councilor Keith Leonard, Council voted unanimously to approve the amendments to the Subdivision Ordinance – Ordinance No. 18-02.

A complete copy of the amended Subdivision Ordinance is on file at Town Hall and on the Town's website at [www.townofmidway-nc.gov](http://www.townofmidway-nc.gov).

**GRANT REQUEST – OAK GROVE MIDDLE SCHOOL – ZERO-TURN LAWNMOWER**

At the April 3, 2023 Town Council regular meeting, Council delayed action on this item to the May 1, 2023 regular meeting.

Oak Grove Middle School Athletic Director B. J. Harris was present.

On motion by Councilor Berkley Alcorn, seconded by Mayor Pro Tem Mike McAlpine, Council approved the grant request by Oak Grove Middle School in the amount of \$11,021 for a zero-turn lawnmower by a vote of 3-1. Voting in favor were Mayor Pro Tem McAlpine and Councilors Leonard, and Alcorn. Voting against was Councilor Edwards.

**PRESENTATION OF PROPOSED BUDGET FOR FISCAL YEAR 2023-2024**

In accordance with North Carolina General Statutes, Town Manager Tammy Michael presented the proposed budget and budget message for Fiscal Year 2023-2024 in the amount of \$3,142,642.00 to Town Council.

In her budget message, Mrs. Michael stated the budget embodies results of the Budget Work Shops held by Council on March 23 and April 17, 2023. The budget represents fundamentally conservative governmental service provision and revenue projections. The elected body aims to balance residential quality of life with business opportunity and improve recreational amenities through sound fiscal management. It also continues to maintain a historically strong fund balance, minimal debt, and use of cash for nearly all recurring expenses and capital. An appropriation from fund balance for \$1,250,071 is used to balance the budget.

The recreational use of thirty-eight (38) acres of land off Gumtree Road purchased in 2013 remains a priority for Council and funding is included in the proposed budget for Fiscal Year 2023-2024 for this purpose.

The proposed tax rate remains unchanged at five cents (0.5) per \$100 valuation.

The following municipal services are offered for town residents and businesses:

- Solid Waste and Recycling Collection
- Streetlights
- Land Use Planning, Zoning, and Code Enforcement
- Augmented Public Safety

The budget is balanced and prepared in accordance with the North Carolina budget and Fiscal Control Act. On June 5, 2023, the Town Council will hold a public hearing on the budget for fiscal year ending June 30, 2024. Any person who wishes to be heard on the budget may appear at that time. The budget may be reviewed at Town Hall or online at [www.townofmidway-nc.gov](http://www.townofmidway-nc.gov).

On motion by Councilor Keith Leonard, seconded by Council Berkley Alcorn, Council voted unanimously to call for a public hearing to be held on Monday, June 5, 2023, at 7:00 p.m. at Town Hall located at 426 Gumtree Road in Midway to receive citizen input on the proposed budget for Fiscal Year 2023-2024.

Mrs. Michael informed Council that the mandatory reports for the ARP funds have been filed for the April 30, 2023 filing period. ARP funds were used as revenue replacement for expenses incurred at the Town Hall. Staff is working with Auditor Tony Brewer to prepare the necessary journal entry to consolidate the funds into one account. As required by the federal government, reports will have to continue to be filed through 2027.

### **TOWN MANAGER'S REPORTS**

#### **MONTHLY FINANCIAL REPORT**

Town Manager Tammy Michael provided Council with monthly financial reports for April 2023 as follows:

#### **APRIL 2023**

Total Income	\$1,946,310	113.6% of overall budget
Total Expenses	\$2,529,648	56.0% of overall budget

For information only.

### **TOWN PARK UPDATE**

Town Manager Tammy Michael gave the following update on the status of the Town Park:

1. The architects and Brad Coe are working on the grading for required ADA walkway between the shelter and the gazebo.
2. Waiting on Certificate of Occupancy from Davidson County.
3. Picnic tables have been delivered.
4. Park Committee is working on the rules for the shelter as well as condensing the other rules for the park.
5. Duke Energy is installing lighting around the shelter and additional lighting at the playground area.

For information only.

### **OTHER**

Town Manager Tammy Michael also gave the following reports:

1. Staff has contacted Colter Electric Company about the high mast lights that are out at the Hickory Tree Road/Highway 52 intersection, and they should be checking on those lights this week.
2. The generator at Town Hall has been serviced and all is working well.

### **REMINDER – TOWN HALL TO BE CLOSED – MONDAY, MAY 29, 2023 – MEMORIAL DAY**

Town Manager Tammy Michael reminded Council that Town Hall will be closed on Monday, May 29, 2023, in observance of Memorial Day.

**ADJOURNMENT**

On motion by Councilor Jackie Edwards, seconded by Councilor Keith Leonard, Council voted unanimously to adjourn the meeting at 7:17 p.m.

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John Byrum, Mayor

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Linda A. Hunt, Town Clerk