



TOWN OF MIDWAY, NC

TOWN MANAGER

Town Manager – Midway, NC. (Population – Approximately 4,700) The Town of Midway, North Carolina is seeking an experienced leader for the full-time position of Town Manager. Midway is in Davidson County which is located in the beautiful Piedmont area of North Carolina. Midway is situated in a great location along Interstate 285 just south of the City of Winston-Salem and just a few miles north of the City of Lexington. The Town operates in the Council-Manager form of government and is governed by an elected Mayor and a five-member Town Council. The Town has a stable and experienced governing board with a progressive mindset. Midway has a strong financial position with a General Fund Budget of approximately \$3.6 million. The Town provides for many services such as solid waste, streetlights and land use planning. The majority of town services are provided by contract and/or MOAs. The Town Manager serves as the Chief Administrator of the Town and responsible to the Mayor and Council for the day-to-day operations of the Town; implementing ordinances, policies and budget adopted by the Town Council; attending all Town Council meetings; and preparing and submitting the annual budget and capital program to the Council. The Town Manager must possess strong oral and written communication skills; administrative experience; excellent interpersonal communication skills; and work equally well with the governing board, state and county legislators, state and county agencies, staff and citizens. The majority of services are supplied by contract, including planning services, so the Town is looking for someone with strong contract management experience. Midway has a small staff, so being a team player and being willing to “pitch in” where needed is important. In addition, the town is experiencing growth due in part to its location in the state, therefore the Council also considers a strong background and understanding of Planning and Zoning as well as code enforcement highly desirable. Midway’s municipal park is an awesome recreational facility and will continue to expand in the future. There is no residency requirement. Bachelor’s degree in public administration, business management, or related field and supervisory experience at a management level with a public sector organization, preferably in a municipal environment; graduate degree in public administration or related field preferred; or an equivalent combination of education and experience. NCDL required. Salary will be negotiated based on experience, education and credentials. Excellent benefits. Pre-Employment Drug test and Background check required. To apply, submit resume, five references, and salary history to Manager Search, Town of Midway, 426 Gumtree Road, Winston-Salem, NC 27107 or email to lhunt@midway-nc.gov. Position open until filled.