

**MINUTES OF MIDWAY TOWN COUNCIL REGULAR MEETING HELD ON JANUARY 5, 2026,
AT 7:00 P.M. IN THE COUNCIL CHAMBER AT MIDWAY TOWN HALL, 426 GUMTREE
ROAD, MIDWAY, NORTH CAROLINA**

INVOCATION AND PLEDGE OF ALLGIANCE

Mayor John Byrum gave the invocation and led in the Pledge of Allegiance prior to the opening gavel.

CALL TO ORDER

Mayor John Byrum called the meeting to order.

Councilors present were: John Byrum, Keith Leonard, Jackie Edwards and Berkley Alcorn. Absent: Mayor Pro Tem Mike McAlpine and Councilor Robin Moon. Town Manager Brock Hall, Town Clerk Ree Goodson, Finance Officer Linda Hunt, Town Attorney Jim Lanik were present.

Also present were Davidson County Planning Director Lee Crook and Hunter Staszak, TPO Administrator, were present.

Each Councilor had been furnished an agenda prior to the meeting.

APPROVAL OF MINUTES

On motion by Councilor Jackie Edwards, seconded by Councilor Keith Leonard, Council voted unanimously to approve the minutes of the December 1, 2025 Regular Town Council Meeting.

PUBLIC ADDRESS

There were none.

ADOPT AGENDA

Mayor John Byrum stated the agenda needs to be amended to remove Item number 1. C Contract Renewal – Cannon and Company Agreement and to remove Item number 2. Contract – North Davidson Garbage under VIII. Regular Business.

On motion by Councilor Keith Leonard, seconded by Councilor Berkley Alcorn, Council voted unanimously to adopt the amended agenda.

PUBLIC HEARING

At their meeting on Monday, December 1, 2025, Town Council called for a Public Hearing to receive citizens input on the request by Joseph G. Thomas to rezone property located in Midway Township, Tax Map 12, Lot 71 containing 0.46 acres more or less. Said property is located on the west side of OLD US Hwy 52 approximately 0.16 miles north of Hickory Tree Road intersection. Rezoning is requested to change from that of CS – Community Shopping District to that of OI – Office & Institutional District.

Notice of the public hearing was published in The Dispatch on Tuesday, December 16, 2025 and Tuesday, December 23, 2025 as required by law.

Lee Crook, Davidson County Planning Director, explained that the Planning Board at their December 9th meeting decided they needed more time to consider the request before making a recommendation to the Town Council. Mr. Crook said the Planning Board will hear the rezoning request on Tuesday, January 27, 2026. Mr. Crook requested that the Town Council continue this application until their February 2nd Regular Town Council Meeting.

On motion by Councilor Jackie Edwards, seconded by Councilor Berkley Alcorn, Council voted unanimously to postpone the Public Hearing until the February 2, 2026 Regular Town Council Meeting at Town Hall at 7:00pm.

COMMITTEE REPORTS

Town Manager Brock Hall provided an update from the Public Works Building Committee. Mr. Hall reported that the Committee had met with the architecture firm to discuss potential projects. The proposals being considered include a public works building with additional conference meeting space large enough for both boards, office space, storage for park staff, external restrooms for the public, curb and gutter work, paving of the parking area, the addition of two pavilions, and running irrigation to new areas.

Mr. Hall noted that the architecture firm recommended ground-up construction rather than a prefab building to maintain consistency with the existing Town Hall and park aesthetics. Mr. Hall informed the Council that they should receive a full proposal from Metropolis by the February meeting, which would itemize costs for each component of the project. This would allow the Council to decide which components to pursue immediately, and which might be completed at a later date.

REGULAR BUSINESS

CONTRACT RENEWAL – DAVID HEDGECOCK D/B/A DH CLEANING SERVICES – TOWN PARK

Town Manager Brock Hall presented the independent contractor agreement for David Hedgecock D/B/A DH Cleaning Services, for daily cleaning of the Town Park restrooms noting the contract would run through June 2026.

On motion by Councilor Jackie Edwards, seconded by Councilor Keith Leonard, Council voted unanimously to approve contract with David Hedgecock D/B/A DH Cleaning services.

CONTRACT RENEWAL – PINWILZ, INC. – WEBSITE

Town Manager Brock Hall presented the independent contractor agreement for Pinwilz, Inc., for Software, Antivirus and Webmaster Services noting the contract would run through June 2026.

On motion by Councilor Jackie Edwards, seconded by Councilor Berkley Alcorn, Council voted unanimously to approve contract with Pinwilz, Inc.

CANNON AND COMPANY AGREEMENT

This item was removed from the agenda.

CONTRACT – NORTH DAVIDSON GARBAGE

This item was removed from the agenda.

GRANT REQUEST – MIDWAY ELEMENTARY SCHOOL

Town Manager Brock Hall reported that this request was first heard on Monday, November 3, 2025, at the Regular Town Council meeting and additional financial information had been requested from Principal Tracy Skinner, which was subsequently provided. The grant request was for \$6,882.11 to fund a 100-year celebration for the school on April 25th.

Mr. Hall shared that the school was seeking additional funding from two churches (Pinedale Church and Hope City Church) and the school's PTO. The event would be free to the community as a way to thank them for their support. Ms. Skinner had indicated that they would give each student and staff member a t-shirt, with additional t-shirts being sold to raise funds for the PTO.

The Grant Committee recommended that if Council decided to fund any part of the event, they should fund only the security and entertainment for the function, totaling \$1,570.

Councilor Keith Leonard stated he was okay with the amount suggested by the committee but not the full amount.

Councilor Berkley Alcorn expressed that he did not feel it was a wise use of taxpayer money for a one-day event, especially considering schools' financial needs for other things.

On motion by Councilor Berkley Alcorn, seconded by Councilor Jackie Edwards, Council voted to deny the Grant request for Midway Elementary School by a 2-1 split vote. Voting in favor were Councilors Edwards and Alcorn. Voting against was Councilor Leonard. The motion passed.

**RESOLUTION – TRANSPORTATION PLANNING MEMORANDUM OF UNDERSTANDING –
RESOLUTION NO. 02-26**

The Winston-Salem Area Transportation Planning Organization (WSATPO) is the federally funded and mandated planning organization charged with carrying out the cooperative, comprehensive, and continuing transportation planning process for the Winston-Salem Urban Area. The Winston-Salem Area TPO carries out several critical duties for the region, including the development of the long-range transportation plan and programming of federal and state funds toward local transportation projects.

As a community located within the Winston-Salem Urban Area, and current member agency of the Winston-Salem Area TPO, Town of Midway, plays a vital role in regional transportation planning. The Winston-Salem Area TPO is asking each of its member municipalities to review and sign on to the attached Memorandum of Understanding (MOU).

The Memorandum of Understanding (MOU) outlines policies, structure, membership, and the roles and responsibilities of the Winston-Salem Area TPO and its member agencies. It is the governing document of the Winston-Salem Area TPO, which guides the cooperative, comprehensive and continuing transportation planning process among the parties therein. The current MOU for the Winston-Salem Area TPO has been in effect since 2014. The enclosed proposal for the memorandum of understanding (MOU) makes no major changes to the existing structure and membership, but includes minor modifications reflecting changes to titles, organization names, weighted vote adjustments based on the decennial Census, and suggested language from the North Carolina Department of Transportation (NCDOT).

The Memorandum of Understanding (MOU) becomes effective upon execution by Town of Midway, all other municipalities listed in the enclosed, and NCDOT.

Mr. Hunter Staszak, TPO Administrator for the Winston-Salem Area Transportation Planning Organization, gave a presentation on the TPO and its role in coordinating transportation projects. Mr. Staszak explained that the TPO is federally mandated to make multimodal transportation policy, planning, and funding decisions for the Winston-Salem urbanized area.

Mr. Staszak reviewed current projects in the Midway area, including the recently completed Gumtree Road bridge replacement, the upcoming US 52 pavement rehabilitation scheduled for spring 2026, and the Hickory Tree Road widening project (currently delayed with right-of-way acquisition expected in 2029-2030 and construction in 2033-2034).

Mr. Staszak discussed funding processes and opportunities for Midway to participate in TPO programs, including the Regional Flexible Funding Program and traffic count services.



TPO Basics

- Our local **metropolitan planning organization (MPO)**
 - Federally designated forum for areas with populations 50,000+ created by the Federal-Aid Highway Act of 1962
- Established **1974**
- **Federally mandated and funded** organization charged with making multimodal transportation policy, planning, and funding decisions for the Winston-Salem Urbanized Area

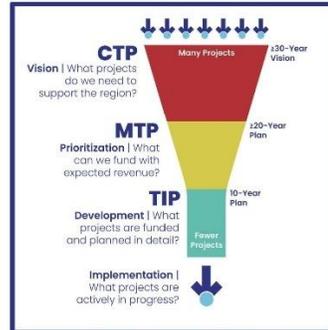


TPO Basics

Cooperative, continuing, and comprehensive (3C) process

Core products:

- **Comprehensive Transportation Plan**
 - 20+-year inventory of all transportation improvement recommendations, state required
- **Metropolitan Transportation Plan**
 - 20+-year plan, fiscally constrained, federally required vision for region, updated every 5 years
- **Transportation Improvement Program**
 - Ten-year construction and funding schedule
 - Updated statewide every 2-4 years, amended regularly
- **Unified Planning Work Program**
 - Annual TPO budget and listing of all work tasks



TPO Basics

Coordinating Agencies

- 12 municipalities
- 4 counties
- NCDOT Division 9
- 3 transit agencies
- 1 airport
- USDOT – FHWA & FTA

- 443,376 population



TPO Structure

- Housed within City of Winston-Salem Department of Transportation
 - Lead Planning Agency (LPA)
- Winston-Salem Area TPO plans for **City and Region**

Staff

- TPO Administrator
- Principal Planner
- Project Planner – Transit
- Project Planner – Bicycle/Pedestrian
- Transportation Planner
- Engineering Technician
- Transportation Planning Intern(s)



TPO Structure



**Technical Coordinating Committee meets at 2 pm on the third Thursday of the month*;
Transportation Advisory Committee meets at 4:15 pm on the third Thursday of the month*.
*- January, February, March, May, July, September, November**

TPO Structure

TCC Representative
Brock Hall, Town Manager
(Primary)



TAC Representatives
John Byrum, Mayor (Primary)
Jackie Edwards, Councilwoman
(Alternate)



TPO Initiatives

Long-Range Planning

- 2050 Metropolitan Transportation Plan
- Comprehensive Transportation Plan

Public Involvement

- Public Participation Policy Update
- Community Pop-Up Events

Funding and Programming

- 2026-2035 Transportation Improvement Program
- Prioritization 8.0
- Regional Flexible Funding

Project Planning and Studies

- Special Studies Program and Call for Proposals

Data and Performance Measures

- Traffic Count Program
- Annual Safety and Maintenance Targets
- Congestion Management Process (CMP)

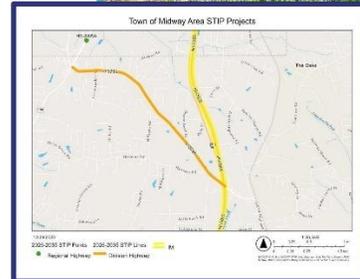
Regional Coordination

- MOU Adoption / TPO 101
- Regional Travel Model
- Training Programs (e.g., Federal Funding Workshop)

Projects

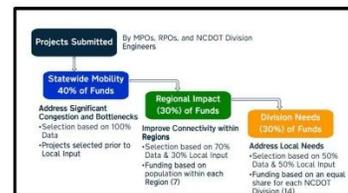
Midway Area STIP Projects

- **B-5765: Gumtree Road Bridge Replacement**
 - Completed Summer 2024
- **U-5786: Hickory Tree Road Widening**
 - Planning/Design Underway
 - ROW – Late 2029
 - CON – Late 2033
- **HI-0005: US 52 Pavement Rehabilitation**



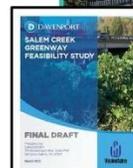
Project Funding

- TPO plays a role in the development of the **Transportation Improvement Program (TIP)**
- **H190470** – Gumtree Road / Old US 52 Roundabout
 - Resubmitted in Prioritization 8.0
- Prioritization is the process; the TIP is the product.
 - WSATPO determines local project list
 - WSATPO and Division 9 assign local input points toward projects
 - Highest scoring projects receive funding until funds run out



Project Funding

- **Regional Flexible Funding (RFF) Program** funds locally administered transportation projects
 - \$11 million per year
 - Reimbursement program
 - 80% Federal / 20% Local
 - Accepting Applications: 1/6/2026 through 2/20/2026
- **Special Studies Program**
 - 80% Federal / 20% Local Match





Staying In Touch

- **Winston-Salem Area TPO Website**
 - www.cityofws.org/tpo
- **WSATPO Public Comment Center**
 - <https://wsatpo-cows.hub.arcgis.com/>
- **Transportation Advisory Committee (TAC) Meetings**
 - <https://www.cityofws.org/2422/Transportation-Advisory-Committee>
- **Facebook**
 - <https://bit.ly/WSATPOsocial>

Closing Remarks



- Hunter Staszak, TPO Administrator
Phone: (336) 747-6894
Email: hunters@cityofws.org

Upcoming TPO Events:

- **January 6 – February 20, 2026** – Regional Flexible Funding (RFF) Call for Projects
- **December 8 – January 19, 2026** – TPO Traffic Count Program
- **January 15, 2026** – Transportation Advisory Committee (TAC)
- **2026**: Tour of Twelve Municipalities

On motion by Councilor Keith Leonard, seconded by Councilor Berkley Alcorn, Council voted unanimously to approve the Resolution for Transportation Planning Memorandum of Understanding (Resolution No. 02-26).

RESOLUTION 02-26
MEMORANDUM OF UNDERSTANDING
WINSTON-SALEM AREA TRANSPORTATION PLANNING ORGANIZATION (WSATPO)

The following resolution was offered by Councilor Keith Leonard and seconded by Councilor Berkley Alcorn and upon being put to a vote was carried 3-0 on the 5th of January 2026.

WHEREAS, it is recognized that a proper transportation system to support movement within and through the Winston-Salem Area Transportation Planning Organization (WSATPO) urbanized area is a highly desirable element of a comprehensive plan for the orderly growth and development of the area, and;

WHEREAS, there are a number of governmental jurisdictions within the Winston-Salem Area Transportation Planning Organization (WSATPO) urbanized area which have been authorized with implementation and regulatory responsibilities for transportation by North Carolina General Statutes, and;

WHEREAS, it is desirable that coordinated, comprehensive and cooperative transportation planning processes be maintained in the Winston-Salem Area Transportation Planning Organization's urbanized area to ensure that the transportation system is maintained on an efficient and economical basis commensurate with the public health, safety and welfare, and;

WHEREAS, a Memorandum of Understanding between the Town of Bermuda Run, Town of Bethania, Village of Clemmons, Town of Kernersville, City of King, Town of Lewisville, Town of Midway, Town of Rural Hall, Village of Tobaccoville, Town of Walkertown, Town of Wallburg, City of Winston-Salem, Davidson County, Davie County, Forsyth County, Stokes County, Winston-Salem Transit Authority (WSTA) and the North Carolina Department of Transportation has been entered into that sets forth the responsibilities and working arrangements for maintaining a continuing, comprehensive and cooperative transportation planning process, and;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF MIDWAY, NORTH CAROLINA: That the Memorandum of Understanding between the Town of Bermuda Run, Town of Bethania, Village of Clemmons, Town of Kernersville, City of King, Town of Lewisville, Town of Midway, Town of Rural Hall, Village of Tobaccoville, Town of Walkertown, Town of Wallburg, City of Winston-Salem, Davidson County, Davie County, Forsyth County, Stokes County, Winston-Salem Transit Authority (WSTA), and the North Carolina Department of Transportation be approved and that the Mayor and Town Clerk are hereby directed to enter into and execute the Memorandum of Understanding.

Adopted by the Midway Town Council in regular session this 5th day of January 2026.

SET DATE FOR RETREAT AND BUDGET WORKSHOP

The Council discussed scheduling a vision Session and Budget Workshops. After reviewing calendars, the Council agreed to hold meetings at Town Hall at 6:00 PM on the following dates:

- Thursday, February 19, 2026: Vision Session
- Thursday, March 19, 2026: Budget Workshop
- Thursday, April 16, 2026: Budget Workshop

On motion by Councilor Keith Leonard and seconded by Berkley Alcorn, Council voted unanimously to approve the meeting dates for the Vision Session and Budget Workshops as agreed.

TOWN MANAGER'S REPORT

TOWN PARK UPDATE

Town Manager Brock Hall stated the park is experiencing heating issues in restrooms and park office. Mr. Hall stated the park staff are currently using portable heaters while awaiting repairs.

FINANCE OFFICER'S BOND

Town Manager Brock Hall stated following the auditor's recommendation last month, they obtained an increased bond amount for the Finance Officer (to \$1 million) and responded to the Local Government Commission, which accepted their response.

MONTHLY FINANCIAL REPORT

Town Manager Brock Hall reported that the Town received about 57% of expected revenue and spent about 29% of budgeted expenses at the halfway point of the fiscal year, keeping the Town "well in the black" financially.

Council was provided copies of the monthly financial reports for December 2025 as follows:

December 2025

Total Income	\$1,306,513	56.7% of overall budget
Total Expenses	\$679,725	29.5% of overall budget

TOWN OF MIDWAY 20TH ANNIVERSARY CELEBRATION

Town Manager Brock Hall noted that 2026 marks the 20th anniversary of the Town of Midway's incorporation and suggested the Council consider planning a commemorative event.

OTHER

Town Manager Brock Hall informed the Council that he would be attending the North Carolina City and County Managers Association Winter Seminar in Winston-Salem on January 28-30 as a day trip.

RECESS TO CLOSED SESSION

On motion by Councilor Jackie Edwards, seconded by Councilor Berkley Alcorn, Council voted unanimously to recess to Closed Session in accordance with N.C.G.S. 143-318.11 (a)(3) to discuss matters pertaining to attorney-client privilege.

RECONVENE TO OPEN SESSION

On motion by Councilor Berkley Alcorn, seconded by Councilor Jackie Edwards, Council voted unanimously to reconvene to Open Session.

ADJOURNMENT

On motion by Councilor Keith Leonard, seconded by Councilor Berkley Alcorn, Council voted unanimously to adjourn the meeting.

John Byrum, Mayor

Ree Goodson, Town Clerk